



PENNBRIDGE SAFETY COMMITTEE

To: The Pennridge School District Safety Committee

From: Kelly Harper

RE: Safety Committee Meeting

12/10/24

Agenda

1. Review Minutes from last meeting

2. Reports

- A. Maintenance
 - a. Building Inspection
- B. Transportation
- C. Nurse Coordinator
- D. Human Resources
- E. Nutritional Services
- F. Athletics
- G. Administration
- H. Security
- I. Information Technology

3. Old Business

4. New Business

Our next safety committee meeting will be on 1/14/2025 at 1:30pm.

MEETING MINUTES

11/13/24

The meeting was called to order at 1:31pm by Kelly Harper

Members Present: Sean Daubert, Glenn Donaldson, Kelly Harper, Richard Joyce, Jessica Krause, Beverly Hendricks, Ray Ott, Brad Palmer, Nicole Foster, Lynda Tennett, Rosemarie Wrobel

Guest Present: None

Reports:

Maintenance: No report was given

Transportation: No report was given.

Nurse Coordinator: High school nurse's suite reported a flooring concern to be addressed via work order. AED update: – Multiple new AEDs have been distributed in all buildings. Consideration to install older units in LGI areas.

Human Resources: Total WC claims (14), New (5) slip/fall and strains, currently open (16) No recommendations for prevention.

Nutritional Services: Evaluating equipment that caused previous injuries - ongoing

Athletics: No report was given.

Administration: No report was given.

Security: No report was given.

Information Technology: No report was given.

Old Business: No old business

New Business:

Mr. Harper and other staff from the HR department will be attending the Fall SDIC seminar.

Grasse ES is having fencing installed along Rickert Road to prevent students from entering the road.

SDIC approved our annual application due to the accomplishments of this group. Thank you.

The meeting ended at 1:44 pm

Kelly Harper

The next Safety Committee meeting will take place via MS Teams on December 10, 2024.

Pennridge School District
Safety Committee Meeting
December 10, 2024

The meeting was called to order at 1:30pm by Kelly Harper

Members Present: Sean Daubert, Glenn Donaldson, Kelly Harper, Richard Joyce, Scott Hegen, Beverly Hendricks, Ray Ott, Nicole Foster, Marc Rice, Lynda Tennett, Chester McCullough

Guest Present: Craig Bramble, Jr.

Reports:

Maintenance: Inspection was performed at Penn Central. The area of concern was with electrical panel doors in an unlocked position, LPL-C1, LPL-C in Hallway and LPH-A, LPL-A hallway across from boy's locker room. Out of date and or under charged fire extinguishers. One in the Science storage closet and 3 units in the grounds garage.

Transportation: No report was given.

Nurse Coordinator: High school nurse's suite reported a flooring concern to be addressed via work order. AED update: – Multiple new AEDs have been distributed in all buildings. Consideration to install older units in LGI areas.

Human Resources: Total WC claims (19), New (2) slip/fall and strains, currently open (16) No recommendations for prevention.

Nutritional Services: Nothing to report.

Athletics: Lighting concern at the top entrance to the green gym.

Administration: No report was given.

Security: No report was given.

Information Technology: No report was given.

Old Business: No old business

New Business:

Mr. Ott asked about campus entrance signage. Mr. Harper reported that these have not been completed but were a recommendation from the PSP. These will be done in the future.

Mr. Strawser reported that students have placed clear mouthpieces in doors to gain access to evening events. Security will be notified.

The meeting ended at 1:45 pm

Lance Strawser

The next Safety Committee meeting will take place via MS Teams on January 14, 2025.

Safety Committee Sign in Sheet

MS Teams
Meeting

December 10, 2024

Employee	Position	Signature
Marc Rice	Facility manager – High School	X
Dan Branch	Security	
Sean Daubert	Chief Operating Officer	X
Glenn Donaldson	Assistant Principal - South MS	X
Nicole Foster	Human Resources	X
Joseph Gallo	Director of Security	
Kelly Harper	Director of Operations	X
Scott Hegen	Assistant Principal of Athletics & Pupil Services-HS	X
Richard Joyce	Facility Manager	X
Jessica Krause	Director of Transportation	
Beverly Hendricks	Director of Nutritional Services	X
Chester McCullough	IT Department	X
Tara Mossman	Director of Human Resources	
Ray Ott	Assistant Principal - High School	X
Brad Palmer	Assistant Superintendent of Administration	
Casi Plourde	Principal - Grasse ES	
Lance Strawser	Maintenance	X
Lynda Tennett	High School Nurse	X
Annabelle Broadbent	Assistant Director of Nutritional Services	
Rosemarie Wrobel	Assistant Director of Transportation	
	Guest Craig Brumde	
	Guest	
	Guest	

Attendance Confirmed

CSA