



PENNBRIDGE SAFETY COMMITTEE

To: The Pennridge School District Safety Committee

From: Kelly Harper

RE: Safety Committee Meeting

11/13/24

Agenda

1. Review Minutes from last meeting

2. Reports

- A. Maintenance
 - a. Building Inspection
- B. Transportation
- C. Nurse Coordinator
- D. Human Resources
- E. Nutritional Services
- F. Athletics
- G. Administration
- H. Security
- I. Information Technology

3. Old Business

4. New Business

Our next safety committee meeting will be on 12/10/2024 at 1:30pm.

MEETING MINUTES

10/8/24

The meeting was called to order at 1:31pm by Kelly Harper

Members Present: Sean Daubert, Glenn Donaldson, Joseph Gallo, Kelly Harper, Scott Hegen, Richard Joyce, Jessica Krause, Chester McCullough, Ray Ott, Donna Schepis, Lance Strawser, Lynda Tennett, Rosemarie Wrobel

Guest Present: None

Reports:

Maintenance: Inspection was performed at M. M. Seylar. The only area of concern was with electrical panel doors on the stage were in an unlocked position were students reside. I spoke to Chris Bogen and he locked the cabinet doors.

Transportation: North's safety committee is concerned regarding how close busses are to the curd when leaving the drop off and pickup area. They are adding cones placing them 3' from the curb so when pulling away the rear of the bus clears the sidewalk where students might still be standing. The suggestion was made for areas at the high school as well.

Nurse Coordinator: No report was given.

Human Resources: Mrs. Foster reported (8) new workman comp claims from September 4, 2024. (18) claims remain open with (2) being reopened. All or most claims were with slip and fall. No recommendations for avoidance in the future.

Nutritional Services: No report was given.

Athletics: Nothing to report.

Administration: No report was given.

Security: No report was given, but they are reviewing a concern regarding a concern from a neighbor about a trail being used above the athletic fields near Blooming Glen Road.

I.T.: Nothing to report.

Old Business: None.

New Business: Mr. Daubert thanked Mrs. Tennett and team for handling a medical situation of a grandmother last week.

The meeting ended at 1:44 pm

Lance Strawser

The next Safety Committee meeting will take please on November 12, 2024 at 1:30pm. Via Teams meeting.

**Pennridge School District
Safety Committee Meeting
November 13, 2024**

The meeting was called to order at 1:31pm by Kelly Harper

Members Present: Sean Daubert, Glenn Donaldson, Kelly Harper, Richard Joyce, Jessica Krause, Beverly Hendricks, Ray Ott, Brad Palmer, Nicole Foster, Lynda Tennett, Rosemarie Wrobel

Guest Present: None

Reports:

Maintenance: No report was given

Transportation: No report was given.

Nurse Coordinator: High school nurse's suite reported a flooring concern to be addressed via work order. AED update: – Multiple new AEDs have been distributed in all buildings. Consideration to install older units in LGI areas.

Human Resources: Total WC claims (14), New (5) slip/fall and strains, currently open (16) No recommendations for prevention.

Nutritional Services: Evaluating equipment that caused previous injuries - ongoing

Athletics: No report was given.

Administration: No report was given.

Security: No report was given.

Information Technology: No report was given.

Old Business: No old business

New Business:

Mr. Harper and other staff from the HR department will be attending the Fall SDIC seminar.

Grasse ES is having fencing installed along Rickert Road to prevent students from entering the road.

SDIC approved our annual application due to the accomplishments of this group. Thank you.

The meeting ended at 1:44 pm

Kelly Harper

The next Safety Committee meeting will take place via MS Teams on December 10, 2024.

Safety Committee Sign in Sheet

November 13, 2024

MS Teams
Meeting

Employee	Position	Signature
Marc Rice	Facility manager – High School	
Dan Branch	Security	
Sean Daubert	Chief Operating Officer	X
Glenn Donaldson	Assistant Principal - South MS	X
Joseph Gallo	Director of Security	
Kelly Harper	Director of Operations	X
Scott Hegen	Assistant Principal of Athletics & Pupil Services-HS	
Richard Joyce	Facility Manager	X
Jessica Krause	Director of Transportation	X
Beverly Hendricks	Director of Nutritional Services	X
Chester McCullough	IT Department	
Tara Mossman	Director of Human Resources	
Ray Ott	Assistant Principal - High School	X
Brad Palmer	Assistant Superintendent of Administration	X
Casi Plourde	Principal - Grasse ES	
Donna Schepis	Human Resources - Replacement Nicole Foster	X
Lance Strawser	Maintenance	
Lynda Tennett	High School Nurse	X
Annabelle Broadbent	Assistant Director of Nutritional Services	
Rosemarie Wrobel	Assistant Director of Transportation	X
	Guest	
	Guest	
	Guest	

Attendance
Confirmed
KSH