



PENNRIDGE SAFETY COMMITTEE

To: The Pennridge School District Safety Committee

From: Kelly Harper

RE: Safety Committee Meeting

10/8/24

Agenda

1. Review Minutes from last meeting

2. Reports

- A. Maintenance
 - a. Building Inspection
- B. Transportation
- C. Nurse Coordinator
- D. Human Resources
- E. Nutritional Services
- F. Athletics
- G. Administration
- H. Security
- I. Information Technology

3. Old Business

4. New Business

Our next safety committee meeting will be on 11/12/2024 at 1:30pm.

MEETING MINUTES

9/10/24

The meeting was called to order at 1:30pm by Kelly Harper

Members Present: Kelly Harper, Scott Hegen, Richard Joyce, Chester McCullough, Ray Ott, Brad Palmer, Lance Strawser, Rosemarie Wrobel

Guest Present: None

Reports:

Maintenance: A building inspection was performed at J. M. Grasse. Areas of concern were with electrical panel doors in the unlocked position where students reside. Covered glass on a classroom entrance door preventing visibility into the room and untagged, unmarked, over and under charged fire extinguisher's

Transportation: Nothing to report.

Nurse Coordinator: No report was given.

Human Resources: No report was given.

Nutritional Services: No report was given.

Athletics: Mr. Hegen spoke to Lorn regarding bee nests in areas of the athletic fields. Lorn will address the areas as needed. The natural turf practice field behind the stadium needs some attention with regrading and seeding or consideration to convert to artificial turf if necessary in the near future.

Administration: Dr. Palmer reported a concern with E-bikes on campus and injuries.

Security: No report was given.

I.T.: Nothing to report.

Old Business: None.

New Business: Mr. Ott brought up the need for crosswalks for students and staff from the parking lot to main entrance. Kelly reported that signage has been received and that lot painting is in the works.

Mr. McCullough reported that security is requesting some sort of camera for the entrance of door 20.

Mr. Harper reported that SDIC has shared a new portal for tracking workman's compensation issues. The website was briefly shared with graphs and data.

The meeting ended at 1:48 pm

Lance Strawser

The next Safety Committee meeting will take place on Oct 8, at 1:30pm. Via Teams meeting.

MEETING MINUTES

10/8/24

The meeting was called to order at 1:31pm by Kelly Harper

Members Present: Sean Daubert, Glenn Donaldson, Joseph Gallo, Kelly Harper, Scott Hegen, Richard Joyce, Jessica Krause, Chester McCullough, Ray Ott, Donna Schepis, Lance Strawser, Lynda Tennett, Rosemarie Wrobel

Guest Present: None

Reports:

Maintenance: Inspection was performed at M. M. Seylar. The only area of concern was with electrical panel doors on the stage were in an unlocked position were students reside. I spoke to Chris Bogen and he locked the cabinet doors.

Transportation: North's safety committee is concerned regarding how close busses are to the curd when leaving the drop off and pickup area. They are adding cones placing them 3' from the curb so when pulling away the rear of the bus clears the sidewalk where students might still be standing. The suggestion was made for areas at the high school as well.

Nurse Coordinator: No report was given.

Human Resources: Mrs. Foster reported (8) new workman comp claims from September 4, 2024. (18) claims remain open with (2) being reopened. All or most claims were with slip and fall. No recommendations for avoidance in the future.

Nutritional Services: No report was given.

Athletics: Nothing to report.

Administration: No report was given.

Security: No report was given, but they are reviewing a concern regarding a concern from a neighbor about a trail being used above the athletic fields near Blooming Glen Road.

I.T.: Nothing to report.

Old Business: None.

New Business: Mr. Daubert thanked Mrs. Tennett and team for handling a medical situation of a grandmother last week.

The meeting ended at 1:44 pm

Lance Strawser

The next Safety Committee meeting will take place on November 12, 2024 at 1:30pm. Via Teams meeting.

Safety Committee Sign in Sheet

*MS Teams
Meeting*

October 8, 2024

Employee	Position	Signature
Marc Rice	Facility manager – High School	
Dan Branch	Security	
Sean Daubert	Chief Operating Officer	X
Glenn Donaldson	Assistant Principal - South MS	X
Joseph Gallo	Director of Security	X
Kelly Harper	Director of Operations	X
Scott Hegen	Assistant Principal of Athletics & Pupil Services-HS	X
Richard Joyce	Facility Manager	X
Jessica Krause	Director of Transportation	X
X TBD	Director of Nutritional Services	
Chester McCullough	IT Department	X
Tara Mossman	Director of Human Resources	
Ray Ott	Assistant Principal - High School	X
Brad Palmer	Assistant Superintendent of Administration	
Casi Plourde	Principal - Grasse ES	
Donna Schepis	Human Resources	X
Lance Strawser	Maintenance	X
Lynda Tennett	High School Nurse	X
TBD	Assistant Director of Nutritional Services	
Rosemarie Wrobel	Assistant Director of Transportation	X
	Guest	
	Guest	
	Guest	

*Attendance
Confirmed*

Kelly Harper