



PENNRIDGE SAFETY COMMITTEE

To: The Pennridge School District Safety Committee

From: Kelly Harper

RE: Safety Committee Meeting

9/10/24

Agenda

1. Review Minutes from last meeting

2. Reports

- A. Maintenance
 - a. Building Inspection
- B. Transportation
- C. Nurse Coordinator
- D. Human Resources
- E. Nutritional Services
- F. Athletics
- G. Administration
- H. Security
- I. Information Technology

3. Old Business

4. New Business

Our next safety committee meeting will be on 10/8/2024 at 1:30pm.

MEETING MINUTES

5/14/24

The meeting was called to order at 1:31pm by Kelly Harper

Members Present: Sean Daubert, Glenn Donaldson, Kelly Harper, Scott Hegen, Jessica Krause, Chester McCullough, Lynda Tennett.

Guest Present: None

Reports:

Maintenance: Mr. Harper reported on the high school building inspection. Electrical panels were blocked in the kitchen dry food storage area. Several bottled eye wash station bottles were replaced due to expiration. Fire extinguishers were missing or outdated in the metal shop and guitar shop. No emergency lighting in the nurse's suite handicap restroom.

Transportation: No report was given.

Nurse Coordinator: Mrs. Tennett reported concerns with emergency access to the freshman sports field above the stadium. Recently a student broke a bone and had trouble getting vehicle access.

Human Resources: No report was given.

Nutritional Services: No report was given.

Athletics: Mr. Hegen asked for an update on elevator #5 repairs. Mr. Harper will request an update on the repair status.

Administration: No report was given.

Security: No report was given.

I.T.: No report was given.

Old Business: None.

New Business: None.

The meeting ended at 1:41 pm

Kelly Harper

The next Safety Committee meeting will take place on September 10 at 1:30pm via MS Teams meeting.

**Penridge School District
Safety Committee Meeting
September 10, 2024**

The meeting was called to order at 1:30pm by Kelly Harper

Members Present: Kelly Harper, Scott Hegen, Richard Joyce, Chester McCullough, Ray Ott, Brad Palmer, Lance Strawser, Rosemarie Wrobel

Guest Present: None

Reports:

Maintenance: A building inspection was performed at J. M. Grasse. Areas of concern were with electrical panel doors in the unlocked position where students reside. Covered glass on a classroom entrance door preventing visibility into the room and untagged, unmarked, over and under charged fire extinguisher's

Transportation: Nothing to report.

Nurse Coordinator: No report was given.

Human Resources: No report was given.

Nutritional Services: No report was given.

Athletics: Mr. Hegen spoke to Lorn regarding bee nests in areas of the athletic fields. Lorn will address the areas as needed. The natural turf practice field behind the stadium needs some attention with regrading and seeding or consideration to convert to artificial turf if necessary in the near future.

Administration: Dr. Palmer reported a concern with E-bikes on campus and injuries.

Security: No report was given.

I.T.: Nothing to report.

Old Business: None.

New Business: Mr. Ott brought up the need for crosswalks for students and staff from the parking lot to main entrance. Kelly reported that signage has been received and that lot painting is in the works.

Mr. McCullough reported that security is requesting some sort of camera for the entrance of door 20.

Mr. Harper reported that SDIC has shared a new portal for tracking workman's compensation issues. The website was briefly shared with graphs and data.

The meeting ended at 1:48 pm

Lance Strawser

The next Safety Committee meeting will take place on Oct 8, at 1:30pm. Via Teams meeting.

Safety Committee

Sign in Sheet

September 10, 2024

MS Teams
Meeting

Employee	Position	Signature
Marc Rice	Facility manager – High School x	
Dan Branch	Security	
Sean Daubert	Business Administrator	
Glenn Donaldson	Assistant Principal - South MS	
Joseph Gallo	Director of Security	
Kelly Harper	Director of Operations	X
Scott Hegen	Assistant Principal of Athletics & Pupil Services-HS	X
Richard Joyce	Facility Manager	X
Jessica Krause	Director of Transportation	
TBD	Director of Nutritional Services X	
Chester McCullough	IT Department	X
Tara Mossman	Director of Human Resources	
Ray Ott	Assistant Principal - High School	X
Brad Palmer	Assistant Superintendent of Administration X	X
Casi Plourde	Principal - Grasse ES	
Donna Schepis	Human Resources X	
Lance Strawser	Maintenance	X
Lynda Tennett	High School Nurse	
TBD	Assistant Director of Nutritional Services X	
Rosemarie Wrobel	Assistant Director of Transportation	X
	Guest	
	Guest	
	Guest	

Attendance Confirmed

by

Kelly Harper