



PENNRIDGE SAFETY COMMITTEE

To: The Pennridge School District Safety Committee

From: Kelly Harper

RE: Safety Committee Meeting

5/14/24

Agenda

1. Review Minutes from last meeting

2. Reports

- A. Maintenance
 - a. Building Inspection
- B. Transportation
- C. Nurse Coordinator
- D. Human Resources
- E. Nutritional Services
- F. Athletics
- G. Administration
- H. Security
- I. Information Technology

3. Old Business

4. New Business

Our next safety committee meeting will be on **9/10/2024** at 1:30pm.

MEETING MINUTES

4/9/24

The meeting was called to order at 1:30pm by Kelly Harper

Members Present: Sean Daubert, Joe Gallo, Kelly Harper, Scott Hegen, Rich Joyce, Chester McCullough, Brad Palmer, Donna Schepis, Lynda Tennett.

Guest Present: None

Reports:

Maintenance: No Report or Building inspection.

Transportation: No report was given.

Nurse Coordinator: No report was given.

Human Resources: 45 workman's compensation claims total for the year. (7) new WC claims; these were categorized as slip and fall or general accidents. No recommendations for prevention.

Nutritional Services: No report was given.

Athletics: Mr. Hegen asked for an update on elevator #5 repairs. Mr. Harper reported that the replacement door is still a few weeks away from installation. Other elevators are being used in the meantime.

Administration: Mr. Palmer asked about the status of Sellersville ES CCTV camera system, which down. Mr. Harper reported that JCI was called for service and waiting for scheduling.

Security: No report was given.

I.T.: No report was given.

Old Business: None.

New Business: Eclipse related injuries – None reported.

The meeting ended at 1:37 pm

Kelly Harper

The next Safety Committee meeting will take place on May 14 at 1:30pm. Via Zoom meeting.

Pennridge School District
Safety Committee Meeting
May 14, 2024

The meeting was called to order at 1:31pm by Kelly Harper

Members Present: Sean Daubert, Glenn Donaldson, Kelly Harper, Scott Hegen, Jessica Krause, Chester McCullough, Lynda Tennett.

Guest Present: None

Reports:

Maintenance: Mr. Harper reported on the high school building inspection. Electrical panels were blocked in the kitchen dry food storage area. Several bottled eye wash station bottles were replaced due to expiration. Fire extinguishers were missing or outdated in the metal shop and guitar shop. No emergency lighting in the nurse's suite handicap restroom.

Transportation: No report was given.

Nurse Coordinator: Mrs. Tennett reported concerns with emergency access to the freshman sports field above the stadium. Recently a student broke a bone and had trouble getting vehicle access.

Human Resources: No report was given.

Nutritional Services: No report was given.

Athletics: Mr. Hegen asked for an update on elevator #5 repairs. Mr. Harper will request an update on the repair status.

Administration: No report was given.

Security: No report was given.

I.T.: No report was given.

Old Business: None.

New Business: None.

The meeting ended at 1:41 pm

Kelly Harper

The next Safety Committee meeting will take place on September 10 at 1:30pm. Via Zoom meeting.

Penridge School District

Safety Inspection Report

May 1, 2024

Building: High School

Inspection Team: Lance Strawser

Areas of Concern:

Electrical Panels (blocked)- Kitchen Dry Storage area. Rolling shelves.

1st and 2nd floor copy/server rooms 106.1 & 206.1. Door propped open for additional ventilation panels unlocked.

Bottled eyewash stations due to expire 7/2024. I delivered 6 new bottles dated 11/2025.

Out dated or missing fire extinguishers. Plasma room in metal shop and no extinguisher in guitar shop.

Room M3.4 missing from cradle and M3.2 out dated

Nurses Suite- no emergence lighting in Handicap bathroom.

Summary: The building is well organized, very clean and well kept. The rest of the building meets all items on the inspection list.

Sincerely,

Penridge Safety Inspection Committee



Pennridge High School
Name of Building

Lance Strawser
Inspection performed by

May 1, 2024
Date

School Districts Insurance Consortium

SELF-INSPECTION FORM - WORKERS COMPENSATION

This check form is intended to provide an efficient means for collecting basic information on the relative status of a variety of safety program activities and performance indicators. It includes the most frequently identified areas of deficiencies that may contribute to accident situations or be a compliance program oversight.

1. Walking/Working Surfaces: Finish Condition Clear
2. Emergency Exits: Maps Signs Unobstructed Lighting
3. Fire Extinguishers: Mounted Accessible Service
4. Fire Detection: Tested/sprinklers Service contract/Manual Pull stations tested
5. Hazcom: Posting MSDS File Lids/Labels Training
6. Workstations: Seating Keyboards Monitors Mouse
7. Electrical: GFI Frayed Extension Cords Multi-tap
 Open Boxes Ratings 3 Foot clearance Lockout/Tagout
Procedures
8. Equipment Guards: Rotating Belts/Shfts NIP Hot
9. Portable Power Tools: Guards Training PPE Care
10. Eyewash Stations: Marked Accessible 15 minute supply
11. Foodservice: Knives Racked Mesh/Kevlar Gloves Mats
 Dry Storage Practice Guards Hot Surfaces Floor
12. PPE: Gloves Eyewear Hearing Footwear Barrier-creams
 Clothing Heat/Cold Lift Belts

Safety Committee Sign in Sheet

May 14, 2024

Zoom Meeting

Employee	Position	Signature
Chris Bogen	Facility manager – High School	
Dan Branch	Security	
Sean Daubert	Business Administrator	X
Glenn Donaldson	Assistant Principal - South MS	X
Joseph Gallo	Director of Security	
Kelly Harper	Director of Operations	X
Scott Hegen	Assistant Principal of Athletics & Pupil Services-HS	X
Richard Joyce	Facility Manager	
Jessica Krause	Director of Transportation	X
William Lorah	Director of Nutritional Services	
Chester McCullough	IT Department	X
Tara Mossman	Director of Human Resources	
Ray Ott	Assistant Principal - High School	
Brad Palmer	Assistant Superintendent of Administration	
Casi Plourde	Principal - Grasse ES	
Donna Schepis	Human Resources	
Lance Strawser	Maintenance	
Lynda Tennett	High School Nurse	X
Sharon White	Assistant Director of Nutritional Services	
Rosemarie Wrobel	Assistant Director of Transportation	
	Guest	
	Guest	
	Guest	

*Attendance
Confirmed
(KSTP)*