



## PENNRIIDGE SAFETY COMMITTEE

To: The Pennridge School District Safety Committee

From: Kelly Harper

RE: Safety Committee Meeting

3/12/24

### Agenda

**1. Review Minutes from last meeting**

**2. Reports**

- A. Maintenance
  - a. Building Inspection
- B. Transportation
- C. Nurse Coordinator
- D. Human Resources
- E. Nutritional Services
- F. Athletics
- G. Pupil Services
- H. Security
- I. Information Technology

**3. Old Business**

**4. New Business**

Our next safety committee meeting will be on 4/9/2024 at 1:30pm.

## MEETING MINUTES

2/13/24

The meeting was called to order at 1:30pm by Kelly Harper

**Members Present:** Sean Daubert, Joe Gallo, Kelly Harper, Scott Hegen, Chester McCullough, Tara Mossman, Brad Palmer.

**Guest Present:** None

### Reports:

**Maintenance:** Inspection was performed at District Administrative Offices. The building was well organized, very clean and well kept. No issues noted.

**Transportation:** No report was given.

**Nurse Coordinator:** No report was given.

**Human Resources:** No report was given.

**Nutritional Services:** No report was given.

**Athletics:** Nothing to report.

**Pupil Services:** No report was given.

**Security:** No report was given.

**I.T.:** Nothing to report.

**Old Business:** None.

**New Business:** None.

The meeting ended at 1:37 pm

Kelly Harper

The next Safety Committee meeting will take place on March 12 at 1:30pm. Via Zoom meeting.

**Pennridge School District  
Safety Committee Meeting  
March 12, 2024**

The meeting was called to order at 1:30pm by Kelly Harper

**Members Present:** Sean Daubert, Glenn Donaldson, Joe Gallo, Kelly Harper, Scott Hegen, Rich Joyce, Bill Lorah, Chester McCullough, Donna Schepis, Lance Strawser.

**Guest Present:** None

**Reports:**

**Maintenance:** No Report or Building inspection.

**Transportation:** No report was given.

**Nurse Coordinator:** No report was given.

**Human Resources:** 38 workman's compensation claims total for the year. (4) new WC claims. (2) were related to falls during snow removal. No recommendations for prevention.

**Nutritional Services:** No report was given.

**Athletics:** Nothing to report, except spring sports are beginning.

**Pupil Services:** No report was given.

**Security:** No report was given.

**I.T.:** No report was given.

**Old Business:** None.

**New Business:** Mr. Harper reported that CM Regent (our liability insurance company recently performed inspections of all our buildings and grounds. One recurring issue is storage near electrical panels that must be kept clear. Several other concerns were listed in their report, which will be addressed within the next two weeks.

The meeting ended at 1:37 pm

Kelly Harper

The next Safety Committee meeting will take place on March 12 at 1:30pm. Via Zoom meeting.

# Safety Committee Sign in Sheet

Zoom Meeting

March 12, 2024

Employee	Position	Signature
Chris Bogen	Facility manager – High School	
Dan Branch	Security	
Sean Daubert	Business Administrator	X
Glenn Donaldson	Assistant Principal - South MS	X
Joseph Gallo	Director of Security	X
Kelly Harper	Director of Operations	X
Scott Hegen	Assistant Principal of Athletics & Pupil Services-HS	X
Richard Joyce	Facility Manager	X
Jessica Krause	Director of Transportation	
William Lorah	Director of Nutritional Services	X
Chester McCullough	IT Department	X
Tara Mossman	Director of Human Resources	
Ray Ott	Assistant Principal - High School	
Brad Palmer	Assistant Superintendent of Administration	
Casi Plourde	Principal - Grasse ES	
Donna Schepis	Human Resources	X
Lance Strawser	Maintenance	X
Lynda Tennett	High School Nurse	
Sharon White	Assistant Director of Nutritional Services	
Rosemarie Wrobel	Assistant Director of Transportation	
	Guest	
	Guest	
	Guest	

Attendance  
Confirmed